

FINES IF WORK IS
PERFORMED WITHOUT
APPLICATION



NON -TRANSFERABLE
EXPIRES IN 14 DAYS
UPON APPROVAL:
ALLOW 48 HOURS NOT
INCLUDING HOLIDAYS AND
WEEKENDS

Public Works Department

LOCATE SERVICE REQUEST

TYPE OF UTILITY:

Electric ___ Gas ___ Cable ___ Telephone ___ Fiber ___ Other _____ (Basketball Pole, Irrigation, Etc)

MUST PROVIDE THE FOLLOWING ATTACHMENTS:

Applications with missing documents will not be reviewed

1. Applicant needs to submit the following:
 - a. Description of the work being performed on letterhead along with the contact information for party responsible in case damages occur
 - b. Four (4) sets of plans
 - c. Copy of certificate of insurance listing the City of Katy as certificate holder
 - d. Submit documents to *Planning @cityofkaty.com* or in Person at Katy City Hall located at 901 Ave C Katy, Texas 77493

LINE LOCATES FOR WATER & SEWER:

____ Approval of Planning Department: _____ Initials _____ Date
____ Approval of Water Superintendent: _____ Initials _____ Date
____ Approval of Sewer Superintendent: _____ Initials _____ Date
____ Approval of Storm Sewer: _____ Initials _____ Date

LOCATION OF SERVICE REQUEST:

Address: _____

LINEAR FOOTAGE BEING CONSTRUCTED FOR THIS PROJECT

NOTE: HIGHLIGHT ON MAP DETAILS OF FULL PROJECT

SUB-CONTRACTOR INFORMATION:

Company Name: _____
Owner Name: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Office Phone: _____ Email: * _____
Contact Person: _____ Cell Phone: _____

HOME OWNER INFORMATION:

Home Owner Name: _____ Cell Phone: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Office Phone: _____ Email: * _____

A CITY INSPECTION WILL BE REQUIRED IF ANY FLATWORK IS REMOVED AND REPLACED

I HEREBY ACCEPT ALL CONDITIONS MENTIONED ABOVE, AND CERTIFY THAT ALL STATEMENTS HEREIN RECORDED BY ME ARE TRUE. APPLICANT ACKNOWLEDGES THAT SIGNATURES TRANSMITTED ELECTRONICALLY OR BY FACSIMILE TRANSMISSION HAVE THE SAME LEGAL EFFECT AS ORIGINALS.

APPLICANT'S SIGNATURE: _____

PRINTED NAME: _____

DATE SIGNED: _____